



APCO Institute
351 N. Williamson Blvd
Daytona Beach, FL 32114
(386) 322-2500

Qualifications Summary / Application
Adjunct/Contract Instructor

Name (Last, First, MI)

Mailing Address

City/State/ZIP

Home Phone

Work Phone

Fax Number

Email address

APCO Membership Number

1. How many years have you been involved in public safety? _____

2. How many years have you been involved in public safety communications? _____

3. How many years have you been involved in training? _____

4. What positions have you held in communications? _____ How long? _____

☐ Telecommunicator _____

☐ Telecommunications Supervisor _____

☐ Telecommunications Trainer _____

☐ Communications Center Director / Manager _____

☐ Training Designer _____

☐ Other positions _____

5. Education Level?

☐ Associate Degree

☐ Bachelor Degree

☐ Graduate Degree

Majors _____

6. Please indicate all current APCO Institute certifications that you hold, with the date for each. Also detail any Instructor Techniques courses and/or Methods of Instruction courses you have completed. Please include copies of any certificates with this form.

APCO Course

Date Certified

- ☐ Public Safety Telecommunicator Course
- ☐ Telecommunicator Instructor Course
- ☐ Communications Training Officer Course
- ☐ CTO Instructor Course
- ☐ Communications Center Supervisor Course
- ☐ Fire Service Communications Course
- ☐ Stress
- ☐ Basic Emergency Medical Dispatch
- ☐ EMD Instructor
- ☐ EMD Manager
- ☐ Other APCO Course(s)

Other Instructor Techniques Courses

Submit your completed application, along with the following items, to adjunct@apcointl.org

- Letter of recommendation from a former student
- Letter of recommendation from immediate supervisor
- Letter of support from agency director for travel and participation
- A scheduled live demonstration in WebEx of your instructional skills and abilities
- Copy of resume
- Training references: Please include any references by name, title, mailing address, e-mail address, and complete phone number.