



351 N. Williamson Blvd.
Daytona Beach, FL 32114-1112

386-322-2500
386-239-8397 Secure Fax

APCO Institute Instructor Upgrade Form

Instructor Name: _____

Agency Name (no abbreviations): _____

Agency Address: _____

City/State/Zip: _____

Daytime Phone: _____ APCO Membership #: _____

Email Address: _____

I am currently certified as an APCO Institute Instructor in the most current edition of

(Attach copies of certificates for each course)

- Public Safety Telecommunicator 1 (7th Edition)
- Communications Training Officer (6th Edition)
- Fire Service Communications (3rd Edition)
- Emergency Medical Dispatcher (5th Edition-Version 4 or 5)
- Law Enforcement Communications (1st Edition)

I wish to be certified as an instructor in the most current edition of

(Attach copies of certificates for each course)

- Public Safety Telecommunicator
- Communications Training Officer
- Fire Service Communications
- Law Enforcement Communications
- Emergency Medical Dispatch (Must have hold EMD Certification for a minimum of one year)

Request for upgrade will not be processed if you do not hold the most current edition of student or instructor course(s)

UPGRADE FEE: \$159.00 per upgrade (Members) / \$169.00 per upgrade (Non-Members)

(Includes instructor certificate and access to instructor resources)

For expedited processing within 48 hours of receipt, please provide an additional \$50.00 in addition to upgrade fee

Method of Payment: (U.S. funds only) Check Purchase Order (**Attach Copy**)/New Jersey-Original Purchase Order.

Credit Card (Check one) VISA Mastercard Discover Amex

****Credit Card payment by secure fax, phone, or mail only****

Card#: _____ Exp: _____

Name on Card: _____ Cardholder's Email: _____

Cardholders Address: _____

RETURN INSTRUCTOR UPGRADE PAPERWORK AND SIGNED AGENCY INSTRUCTOR AGREEMENT TO:

APCO International
351 N. Williamson Blvd.
Daytona Beach, Florida 32114-1112
Secure Fax (386) 239-8397