

# APCO Instructor Training

PST-I, CTO-I, EMD-I, FSC-I, LEC-I

**Students MUST bring their personal laptop to class with access to Microsoft PowerPoint**

## COURSE DESCRIPTION

The first three days of the five-day Instructor Course will equip your personnel with the necessary skills to be an informative and effective instructor.

The final two days will consist of a practical exercise and the discipline-specific training they need to be certified to teach one of the following APCO classes: Public Safety Telecommunicator-I; Communications Training Officer-I; Emergency Medical Dispatch-I; Fire Service Communications-I and; Law Enforcement Communications-I.

Agency Instructors allow for a significant reduction in your new-hire and in-service training and travel costs

The **Communications Training Officer Instructor Course** teaches the best CTOs to teach others. Upon successful completion, the CTO Instructor will be able to train CTOs with APCO Institute materials. CTO Instructors will also be able to help build and maintain a successful CTO system.

The **Emergency Medical Dispatcher Instructor Course** provides your agency personnel with the necessary skills and certification to present the APCO Institute EMD Course within your agency.

The **Fire Service Communications Instructor course** combines enhanced instructional techniques training with specific training on how to conduct the Fire Service Communications, 1st Edition student course. Successful completion of this course enables your agency instructors to instruct the Fire Service Communications, 1st Edition student course in-house or regionally.

The **Public Safety Telecommunicator Instructor Course** combines enhanced instructional techniques training with specific training on how to conduct the PST1, 7th Edition student course. Successful completion of this course enables your agency instructors to instruct the PST1, 7th Edition student course in-house or regionally.

The **Law Enforcement Communications Instructor 1st Edition course** combines enhanced instructional techniques training with specific training on how to conduct the LEC 1st Edition student course. Successful completion of this course enables your agency instructors to instruct the LEC 1st Edition student course in-house or regionally.

The **Instructor Techniques** course explores the basic skills and techniques of teaching. Based on the principles of adult education, students study the dynamics of instructional delivery. Instructional media and exercises used throughout the course reinforce the knowledge attained in discussions and demonstration. This course is ideal for those who have been tasked with training within your agency.

## CO-HOST INFORMATION

**Host:** Southampton Town Police Department

**Contact:** Lt. Susan C. Ralph

[sralph@southamptontownny.gov](mailto:sralph@southamptontownny.gov)

Ph. (631) 702-2247

## CLASS INFORMATION

**Class #:** PST-I (47752), CTO-I (47753), EMD-I (47754), FSC-I (47755), LEC-I (47756, Instr. Tech. (47757)

**Date / Time:** January 8 – 12, 2018  
8:00am – 5:00pm

**Tuition:** \$459.00  
*\*APCO Full, Associate or Commercial Members receive a \$20 discount*

**Location:** Southampton Town Police Department  
110 Old Riverhead Rd.  
Hampton Bays, NY 11946

## PREREQUISITES

Students MUST be certified in the current edition of the respective student course. \*EMD-I \*- Additional requirements apply.

## LODGING \*

### Holiday Inn

1707 County Rd.  
Riverhead, NY 11901  
Ph. (631) 548-1000  
*10 miles from class site*

### Hilton Garden Inn

2038 Old County Rd.  
Riverhead, NY 11091  
Ph. (631) 727-2733  
*11 mile from class site*

*\*Lodging suggested by host agency*

**Airport:** Long Island McArthur Airport  
*1hr from class site*

## REGISTRATION

Visit our website at:

[http://www.apcointl.org/institute/schedule\\_registration.htm](http://www.apcointl.org/institute/schedule_registration.htm)

351 N. Williamson Blvd.  
Daytona Beach, FL 32114-1112  
888-272-6911 or 386-944-2485  
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