

# APCO EMD Services Order Form

Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Ship To:	Bill To:

Quantity	Item Description	Unit Price	Total
	<b>Standard Guide Cards (per set)</b> Includes set up & 3 draft copies	\$299.00	
	<b>Customization Fee (if required)</b> (includes set up & 3 draft copies)	\$325.00	
	<b>Additional Sets of Production Guide Cards</b>	\$299.00	
	Black & White Training Copies	No charge	
	<b>Additional pages needed</b>	\$12.00/card	
		Sub Total	
-CHECK ENCLOSED #			
-PURCHASE ORDER #		<b>(COPY REQUIRED)</b>	
-VISA -MASTERCARD -DISCOVER -AMEX		Shipping & Handling	
#		7%	
EXP			
Name on Card		Total Order	
3 or 4 Digit Security #:			

**Please Read Terms & Conditions Carefully (signature required)**

**This form serves as a contract and must be signed and returned with all draft sets of guide cards submitted for revisions. A method of payment must also accompany this order before any customization of guide cards can begin. Please sign below and return to APCO Institute upon acceptance.**

Name \_\_\_\_\_ Date \_\_\_\_\_

Name Printed \_\_\_\_\_ Title \_\_\_\_\_

**APCO Institute** 351 N. Williamson Blvd, Daytona Beach, FL 32114-1112

Voice 386-322-2500 or Fax 386-322-9766