

# Radio Technician Examination Certificate Recertification

## COMPLETE & RETURN TO:

**APCO Institute, Inc.**  
351 N. Williamson Blvd.  
Daytona Beach, FL 32114-1112  
**Phone 386-322-2500 Fax 386-322-9766**

NAME: \_\_\_\_\_  
MEMBERSHIP #: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_  
DAYTIME PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_  
AGENCY: \_\_\_\_\_  
AGENCY ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
APCO INSTITUTE CERTIFICATE NUMBER: \_\_\_\_\_  
EXPIRATION DATE: \_\_\_\_\_

### Recertification Process

The APCO Institute Radio Technician Certificate is valid for a period of five (5) years. Any holder of an APCO Radio Technician certificate is allowed to renew provided the holder meets the recertification requirements and the appropriate recertification fee is paid.

Technicians working in the field with appropriate credentials and work history will be allowed to renew without re-testing. Appropriate work history consists of working in the field of Public Safety Radio Technician for eighteen (18) consecutive months prior to the expiration of the certificate or for a total of thirty (30) months over the five (5) year period. Those not employed in the field will be required to retake the examination.

### INSTRUCTIONS

1. Complete this form, attach a letter documenting compliance with the work history requirements and return the form and recertification fee to APCO Institute.

#### METHOD OF PAYMENT (US Funds Only)

#### CREDIT CARD

- ☐ CHECK ENCLOSED  
☐ PURCHASE ORDER  
(New Jersey must have original PO)  
☐ VISA  
☐ MASTERCARD  
☐ DISCOVER CARD  
☐ AMERICAN EXPRESS

Card #: \_\_\_\_\_ EXP: \_\_\_\_\_

Name on Card \_\_\_\_\_

Card Holders Address \_\_\_\_\_

Signature \_\_\_\_\_

**Payment of \$25.00 must accompany  
this recertification form.**