

Telematics Committee Work Plan

8/10/04

1. Create list of Telematics Service Providers to insure effective dissemination of information and information sharing between APCO and the provider groups.
 - 1.1 Research and identify commercial/vendor providers by 10/1/04
2. Create internal communications procesws for information to committee members and commercial/vendor parties.
 - 2.1 Establish APCO list serve for committee members by 11/1/04
 - 2.2 Establish APCO list serve for vendor/commercial interest group by 11/1/04
3. Finalize distribution of Telematics Operational Guidelines to PSAP's and to TSP's:
 - 3.1. Forward document to APCO Board by 8/13/04 for approval
 - 3.2 Post final version of document on APCO web site by 9/15/04
 - 3.3 Package final document with educational package for posting on web site by 12/1/04
 - 3.4 Write article for APCO Journal by 11/1/04
4. Create formal location for Telematics information, posting of guidelines, posing of questions, etc., establishing a "one stop shop" for persons seeking information:
 - 4.1 By 12/1/04, set up separate page on APCO web site with telematics information to include:
 - (a) Committee members and contact information
 - (b) List of vendors/commerical entities on interest group list
 - (c) Telematics Operational Guidelines final report
 - (d) Telematics educational program for download from web (see 3.3)
 - (e) Telematics Issues Reports (see Section 5)
 - 4.2 By 1/1/05, distribute notice to Chapters via APCO "alert methods", (FAX, EMAIL, etc.) notifying them of web site availability.
 - 4.3 By 1/1/05, Send letter to Chapter Officers/Executive Council members recommending placement of a telematics program on their annual chapter conference agenda.

5. Create series of "White Papers" for Board of Officers and Executive Council on telematics issues for further consideration:

(date to be determined by issue)\

- 5.1 Operational Guidelines for PSAPs (done)
- 5.2 EPAD, Emergency Public Safety Access Directory project
- 5.3 Technical Standards/Data Transfer Issues (911 trunks vs web vs. VoIP)
 - 5.3.1 Monitor ONSTAR pilot project
 - 5.3.2 Monitor Cross Country Group pilot project
- 5.4 Proposed and emerging regulatory standards
- 5.5 Telematics impact, current events, challenges
- 5.6 Assess common issues with Alarm Industry
- 5.7 Monitor emergence of private vehicle safety/tracking systems
- 5.8 Impact of commercial vehicle tracking/safety/accident issues

BUDGET REQUEST

4 quarterly conference calls:

(SEP04,JAN05,MAR05,JUN05)

Cost \$ 72.00 x 4 = \$ 288

Educational package preparation

Commerical assistance in preparing an educational package for PSAP's and TSP's reviewing Operational Guidelines and also providing a tutorial on telematics and how it works (the "big picture" to accompany the Operational Guidelines document). This project could cost up to \$10,000 if it were outsourced to a commercial marketing team. APCO needs to decide what "level" of product it wants to create/distribute and the financial impact of that decision on packaging and distribution of other initiatives. Ideally, we would like to have a high quality presentation that could be downloaded from the web (both the PowerPoint educational package, plus a download of the PDF operational guidelines)

\$ 1,000 for final packaging for web

Travel for committee chair

to attend telematics industry conference session. (**zero dollar impact, would be funded internally**)

Total Budget Request:

\$ 1,288 at this time!